



SAN JOSE POLICE DEPARTMENT

TRAINING BULLETIN

TO: ALL DEPARTMENT PERSONNEL

FROM: Anthony Mata
Chief of Police

SUBJECT: ELECTRIC VEHICLE CHARGING STATIONS

DATE: July 16, 2021

Bulletin# 2021-018

The City of San Jose installed 42 Electric Vehicle Charging Stations in the secured employee parking lot located at the southwest corner of W. Mission Street and N. San Pedro Street (Fig. 1).



Figure 1. Employee Parking for All Types of Vehicles (green)
Electric Vehicle Charging Stations (yellow)

The Electric Vehicle Charging Stations are currently available to charge employees' personally owned electric vehicles only. The charging stations are not available to charge City-owned electric vehicles at this time. They are not expected to be available for City-owned vehicles until late 2021.

Non-electric vehicles are not permitted to park in charging station parking spaces at any time.

Electric vehicle charging is managed through the PowerFlex app, which may be downloaded on City-owned and personally owned mobile devices via the Google Play app store or the Apple app store (Fig. 2).



Figure 2. PowerFlex app icon

PowerFlex app for Personally Owned Electric Vehicles:

To charge a personally owned vehicle, begin by downloading the PowerFlex app. Launch the app and create an account using your work email address (Fig. 3). The charging stations are access-controlled,

Therefore, you must use your work email address to create an account. Enter your personal vehicle information and account preferences. Any app troubleshooting should be directed to support@powerflex.com. The Systems Development Unit will not assist with personally owned devices. Costs to charge electric vehicles will vary. Refer to PowerFlex for more information.

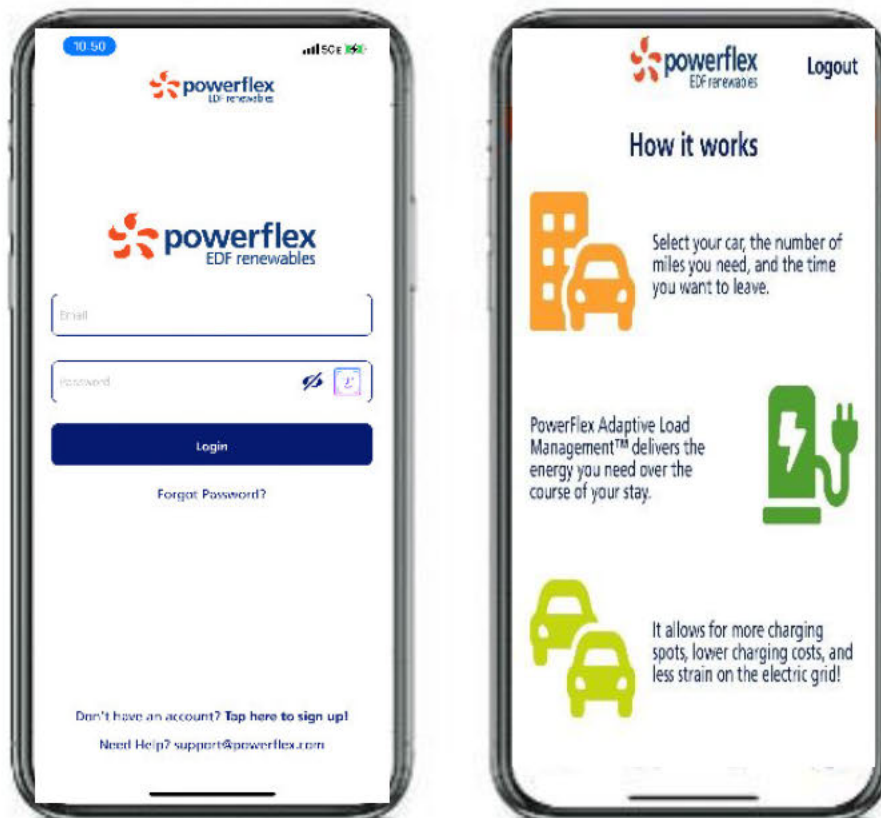


Figure 3. PowerFlex app screenshots

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PowerFlex app for City-Owned Vehicles:

PowerFlex is not yet available to charge City-owned electric vehicles. The Department is in the process of replacing approximately 25 unmarked vehicles with Ford Fusion Hybrids. Approximately 8 of these electric vehicles are online, with more coming this year. Fusion hybrids may be plugged into 110v outlets using an included inverter or into Electric Vehicle Charging Stations. In late 2021, City-owned vehicles will be equipped with a QR code to be used with the PowerFlex app. This will allow for payment to charge City-owned electric vehicles. Until that time, there is no method of charging City-owned vehicles at the Electric Vehicle Charging Stations using City funds.



Anthony Mata
Chief of Police

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